

Additional privacy notice... All you need to know about your data processing.

**1. ADMINISTRATOR AND CONTACT WITH THE ADMINISTRATOR**

The Administrator of your data is the Kleszczów Commune Development Foundation with the registered office at ul. Sportowa 3 in Kleszczów. You can contact us by post or e-mail at: [iod@frgk.pl](mailto:iod@frgk.pl).

**2. YOUR RIGHTS**

You have the right to access your data, correct them, request removing them as well as the right to limit the data processing, transfer and in some situations, also object against your personal data processing. If you think your personal data is processed against the law, you can lodge a claim to the supervisory body - President of UODO (Urząd Ochrony Danych Osobowych, Personal Data Protection Office).

**3. WHAT DO WE NEED YOUR PERSONAL DATA FOR?**

Your personal data shall be processed in order to contact you, answer your questions and deal with your matter.

**4. WHY WE CAN PROCESS YOUR PERSONAL DATA**

The basis for processing of your personal data is article 6 item 1 letter f of GDPR. Our legally justified interest is contact with you and dealing with your matter.

**5. HOW LONG WE CAN PROCESS THEM?**

Your data shall be processed only for the time necessary to answer your questions and deal with your matter and after this time, for the time, required for proofing that we perform our duties correctly (it is usually going to be the expiry date of liabilities or claims), and if case of your objection - by the recognition of your objection as justified with your special situation.

**6. WHO WE CAN PROVIDE YOUR PERSONAL DATA**

Your data can be provided to the hosts of our data, legal advisors, courier companies and the Polish Post. The data shall not be provided to third countries, outside of the European Economic Area.

**7. VOLUNTARY NATURE**

We would like to highlight the fact that the delivery of the personal data is totally voluntary, however if you do not provide them, we will not be able to answer your questions or deal with your matter or establish future collaboration.

**8. OBJECTION**

You have the right to express your objection against processing of your personal data only if we process them on the basis of our legally justified interests. Such an objection can be justified with your special situation.